

ST. JOSEPH COUNTY/SOUTH BEND BUILDING DEPARTMENT
 125 S. LAFAYETTE BLVD. SUITE 100
 SOUTH BEND, INDIANA 46601
 Phone: 574-235-9554/Fax: 574-235-5541

PAYMENT:
 CHECK # _____
 CARD
 CASH

APPLICATION FOR ELECTRICAL PERMIT RESIDENTIAL EV CHARGER - NOT IN ROW

PERMIT #: BD _____ DATE: _____

PROPERTY ADDRESS: _____

OWNER NAME: _____ PHONE: _____

MAILING ADDRESS: _____

PLEASE COMPLETE THE CHART BELOW, NOTING THE QUANTITY OF EACH ITEM ON THE LEFT, AND CALCULATING THE FEES ON THE RIGHT. FIND OUR FEE SCHEDULE AT THE LINK BELOW:
<https://southbendin.gov/wp-content/uploads/2023/04/FeeSchedule-2023.pdf>

Qty.	Description	Amount	Fees Owed
	Switchboards & Panel Boards (Sub Panels) (new and replaced)		
	60 amp. _____		
	100 amp. _____		
	200 amp. _____		
	400 amp. _____		
	600 amp. _____		
	Over 600 amp. Up to 2,000 amp. _____		
	Over 2,000 amp. _____		
	Circuits, each (new and replaced)		
	Reset, relocation, and reconnection		
	Other:		
	Dedicated EV Charger Meter		
MINIMUM PERMIT FEE: \$40.00 *See Fee Schedule for breakdown of fees		Total:	

AEP Work Order Number: _____

IF THERE WILL BE NO NEW CONNECTION TO A PANEL, SUBPANEL, OR DISCONNECT, PLEASE VERIFY HERE: BY CHECKING THIS BOX (AND NO AMPERAGE MARKED ON CHART ABOVE):

PLEASE SELECT ONE ITEM FROM EACH ROW BELOW:				
New Construction			Existing Building	
Single family	Duplex	Townhouse	Multi-family	Other
Level 1: up to 120V	Level 2: single/three-phase		Level 3: Direct Current Fast Charger	
*For levels 2 and 3, please provide inverter info./plans				
Will a Separate Meter be installed?			Yes	No
If yes, be sure to mark the Reset, relocation, and reconnection option in the chart above (\$40)				
PLEASE PROVIDE SITE PLAN (NOT TO SCALE) SHOWING THE ITEMS BELOW (IF APPLICABLE)				
Charger Meter/Install Location, Disconnect, Bollards				

It is hereby certified that the work herein called for is in accordance with the provisions of the Electrical Codes of St. Joseph County and the City of South Bend, Indiana.

Electrical Contractor: _____
 (Please list Company Name, how registered within our jurisdiction)

Phone Number: _____

Email Address: _____