



St. Joseph County | City of South Bend

BUILDING DEPARTMENT

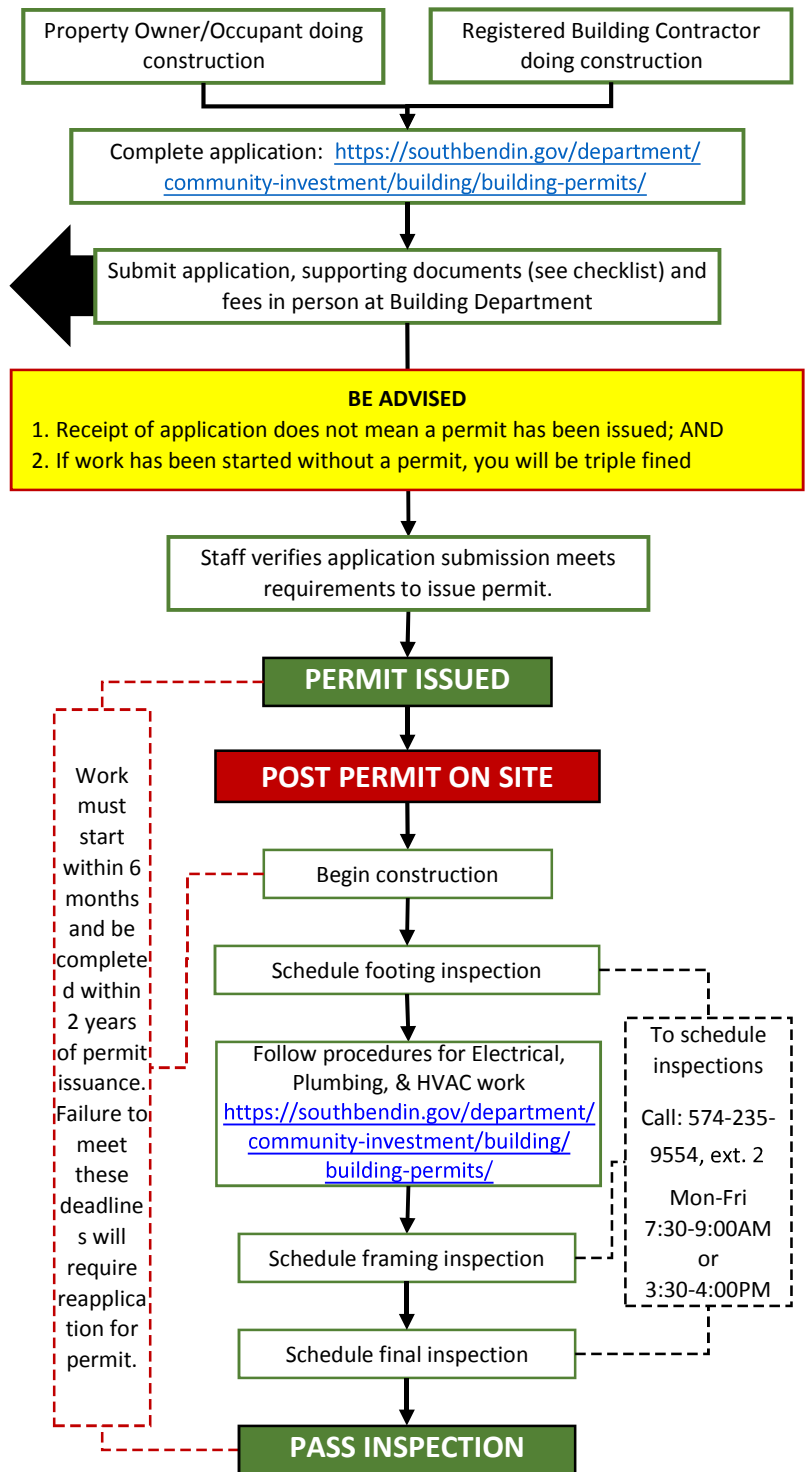
COUNTY RESIDENTIAL SWIMMING POOL PERMIT APPLICATION

COUNTY RESIDENTIAL SWIMMING POOL PERMIT CHECKLIST

- 1. Completed Application
- 2. Site plan showing
 - a. size of property
 - b. size and location of all structures on property
 - c. size and location of proposed accessory structure
 - d. If parcel is under 3 acres, it must be drawn to an engineer scale (no smaller than 1/8")
 - e. Example site plan: <https://southbendin.gov/wp-content/uploads/2018/08/Example-of-Site-Plan.pdf>
- 3. Special use/exception and/or variance approvals if applicable
- 4. Location of septic system and well on property (if applicable)
- 5. Signed contract showing estimated cost of construction
- 6. All applicable contractors involved in the project-building, electrical, plumbing, and HVAC. (on application form)
- 7. Application fee ****SEE FEE SCHEDULE FOR APPLICABLE PERMIT FEES**

USEFUL LINKS

- ✓ Residential Permitting Steps <https://southbendin.gov/wp-content/uploads/2018/08/ResidentialPermitting-Process.pdf>
- ✓ St. Joseph County Zoning Ordinance/Variations <http://www.sjcindiana.com/352/Zoning-Ordinances>
- ✓ Flood Plain Map <https://indnr.maps.arcgis.com/apps/webappviewer/index.html?id=05026dabc2e8461983e196d56a213c1e>
- ✓ Wetland Map <https://stjocogis.maps.arcgis.com/apps/PublicInformation/index.html?appid=fdd445df825c47739d3cdc2a5379094f>
- ✓ Historic Properties <https://stjocogis.maps.arcgis.com/apps/PublicInformation/index.html?appid=fe6f472405f14b468e2f983c83ecbba1>





COUNTY RESIDENTIAL SWIMMING POOL PERMIT APPLICATION
 ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

PAYMENT:
 CHECK # _____
 CARD
 CASH

**PROPOSED
 PROJECT
 ADDRESS:**

_____ Address _____ City _____ Zip _____ Township

PROPERTY OWNER:

PHONE NUMBER:

EMAIL:

MAILING ADDRESS:

_____ Address _____ City _____ State _____ Zip

SIGNED CONTRACT SHOWING COST OF CONSTRUCTION MUST BE PROVIDED UPON APPLICATION SUBMITTAL

TOTAL COSTRUCTION COST: \$

PROJECT SIZE:

_____ Swimming Pool (sq/ft) _____ Deck at or over 30" above grade (sq/ft)
(Water depth at least 42")

EXISTING

STRUCTURES:

_____ Primary Structure (sq/ft) _____ Accessory Buildings (sq/ft) _____ Other (sq/ft)

VARIANCE, SPECIAL USE/ EXCEPTION APPROVAL DATE, IF APPLICABLE*:

*PLEASE PROVIDE APPROVAL LETTER

**PROPOSED
 ACCESSORY
 SETBACKS:**

_____ Front Lot Line (ft) _____ Side Lot line (ft) _____ Side Lot line (ft) _____ Rear lot line (ft) _____ Other (ft)

