

## Petition for Variance - Special Exception

### Property Information

Tax Key Number:

Address:

Owner:

Zoning:

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### Project Summary:

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### Requested Action

Special Exception/ Use Variance – *complete and attach Criteria for Decision Making*

Use requested:

Variance(s) - *List variances below, complete and attach Criteria for Decision Making*

Variance(s) requested:

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### Required Documents

**Completed Application (including Criteria for Decision Making and Contact Information)**

**Site Plan drawn to scale**

**Filing Fee**

## Criteria for Decision Making

### Special Exception - *if applicable*

A Special Exception may only be granted upon making a written determination, based upon the evidence presented at a public hearing. Please address how the project meets the following criteria.

(1) The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare, because:

(2) The proposed use will not injure or adversely affect the use of the adjacent area or property values therein, because:

(3) The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein, because:

(4) The proposed use is compatible with the recommendations of the Comprehensive Plan, because:

## Criteria for Decision Making

### Variance(s) - *if applicable*

State statutes and the Zoning Ordinance require that certain standards must be met before a variance can be approved. Please address how the project meets the following criteria:

(1) The approval will not be injurious to the public health, safety, morals and general welfare of the community, because:

(2) The use and value of the area adjacent to the property included in the variance will not be affected in a substantially adverse manner, because:

(3) The strict application of the terms of this Chapter would result in practical difficulties in the use of the property, because:

(4) The variance granted is the minimum necessary, because:

(5) The variance does not correct a hardship caused by a former or current owner of the property, because:

## Contact Information

**Property owner(s) of the petition site:**

Name:

Address:

Name:

Address:

Name:

Address:

**Contact Person:**

Name:

Address:

Phone Number:

E-mail:

**By signing this petition, the Petitioner/Property Owners of the above described Real Estate acknowledge they are responsible for understanding and complying with the South Bend Zoning Ordinance and any other ordinance governing the property. Failure of staff to notify the petitioner of a requirement does not imply approval or waiver from anything contained within the ordinance.**

**The undersigned authorizes the contact person listed above to represent this petition before the South Bend Plan Commission and Common Council and to answer any and all questions related to this petition.**

Property Owner (s) Signatures: