



Rental Safety Verification Program

Request for Exemption

Certain residential rental properties in the City may be exempt from Rental Safety Verification Program (RSVP) inspection requirements.

To be considered for exemption, your property must meet one of the exemption reasons listed below.

Supporting documentation must be submitted or the request will not be considered.

Owner Information

First Name		Last Name			
Business Name (if applicable)					
Address		City		State	Zip Code
Work Phone	Cell Phone		Email		

Property Manager Information

First Name		Last Name			
Business Name (if applicable)					
Address		City		State	Zip Code
Work Phone	Cell Phone		Email		

Reason for Exemption (supporting documentation MUST be provided to be considered)

Please check all that apply:

- Property was built in the last 10 years;
 - ✓ Submit documentation showing construction date
- Property was inspected by a licensed home inspector in the last 3 years (to complete a real estate transaction);
 - ✓ Submit copy of inspection
- Property was inspected within last 12 months by: HUD, IHCDA, federal or state agency, financial institution, insurance company in Indiana, or inspector who is a registered architect or professional engineer (and not employed by owner or landlord);
 - ✓ Submit inspection report verifying safety and habitability
- Property applies for exemption under Indiana Code 36-1-20-4.1(c).
 - ✓ Submit inspection report verifying safety and habitability

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