

# *The City of South Bend Black History Month*

## **NOMINATION FORM**

Black History Month is a month set aside to recognize, honor, and celebrate the achievements of African American men and women throughout history. As part of the city of South Bend's celebration of Black History Month, we are asking members of the community to nominate African Americans who have made an impact, both past and present, in South Bend. Each year, the contributions and accomplishments of those honorees will be celebrated on billboards throughout South Bend, followed by an Awards Ceremony & Reception.

Please consider nominating a friend, family member, or co-worker.

### **AWARD CRITERIA**

#### **Eligible candidates:**

- Must be 21 years of age or older
- Must live, work, or have made a significant contribution in the City of South Bend

#### **Examples of eligible candidates include:**

- *History makers*- Those who by acts, ideas, or existence have modified the course of history.
- *Unsung heroes*- Those who have made a yet unrecognized contribution; those who do great deeds but receive little or no recognition for them.
- *Innovators*- Individuals who have introduced new ideas; those who are original and creative in thought.
- *Pioneers*- Those in our community who have been the first to accomplish a professional milestone; individuals who have begun or helped develop something new and have paved the way for others to follow.
- *Leadership skills/community involvement*- Those who have empowered people by providing opportunities to grow and give back; those who have promoted an investment in people, organizations, and businesses that help keep our community strong, vibrant, and innovative.

#### **Nomination packet should include the following:**

- A nomination form (Please submit a separate nomination form for each individual nominated.)  
Nomination form is attached.
- A statement explaining why this person should be recognized
- A bio of 300 words or less on the life and accomplishments of the nominee
- A high resolution photo of the nominee
- The nominee's name, address, phone number, and email address

Nomination packets will be received at **any time during the year.**

Please email, mail, fax, or deliver to:

Office of the Mayor  
c/o Shalon Davis  
227 W. Jefferson Blvd.  
14<sup>th</sup> fl. County-City Bldg.  
South Bend, IN 46601

Phone: (574) 235-9261  
Fax: (574) 235-9892  
TTY: (574) 235-5567  
Email: [sdavis@southbendin.gov](mailto:sdavis@southbendin.gov)

# City of South Bend Black History Month

## Nomination Form

(Please type or print clearly)

NOMINATION PACKETS CAN BE RECEIVED AT ANY TIME.

*Nominee information:*

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FIRST NAME	MIDDLE INITIAL	LAST NAME
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STREET ADDRESS	CITY	STATE	ZIP
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CONTACT PHONE NUMBER: \_\_\_\_\_

How long have you known this individual? \_\_\_\_\_

In what capacity?

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*Nominator Information:*

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FIRST NAME	MIDDLE INITIAL	LAST NAME
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STREET ADDRESS	CITY	STATE	ZIP
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EMAIL:

CONTACT NUMBER:

I hereby certify that the information provided in this nomination packet is, to the best of my knowledge, true and correct. I have not knowingly withheld any facts or circumstances that could otherwise jeopardize consideration of this nomination.

Nominator's Signature:

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