



City of South Bend  
Department of Public Works

**Utility Verification Form**

Please submit  
Utility Verification fee of **\$50**  
to:  
**City of South Bend/Public Works  
Permit Office  
227 W. Jefferson Blvd  
South Bend, IN 46601**

Pursuant to the City of South Bend Municipal Code § 6-4.1 and 17-79 through 17-87, the Permit Manager's Office has verified available utilities and connection requirements. This form is for the express purposes of notifying an applicant of whether City utilities are available in a particular location and what requirements are necessary for connection.

**IT DOES NOT GUARANTEE CONNECTION TO CITY UTILITIES or CONSTITUTE A TAP PERMIT.** The applicant must meet the requirements below prior to receiving tap permits to connect to City utilities:

**Property Information (To Be Completed By Applicant):**

Property Owner's Name: \_\_\_\_\_

Address/Lot #/Subdivision: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Single-Family Residential

Inside City

Other

Outside City & 1/8 Contiguous

Outside City & Not 1/8 Contiguous

The applicant is requesting the following connections:

**Water**

No. of ERUs\*: \_\_\_\_\_ Peak Factor: \_\_\_\_\_

**Sanitary Sewer**

\* Equivalent Residential Unit (ERU) = 310 GPD

Residential Peak Factor = 4

**City Requirements (To Be Completed by the City of South Bend):**

City Connection Fee \$\_\_\_\_\_

System Development Charge is billed by the City at the time the application for service is filed.

Wastewater Survey for Nonresidential Establishments

(Note: May require industrial discharge permit and pre-treatment)

Waiver of Remonstrance to Annexation Agreement

Annexation

Requires System Improvements

Public Works Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By executing this Utility Verification Form, you hereby acknowledge the statements contained herein are true and accurate. If the City later determines that you misrepresented any statement on this Utility Verification Form, you will be charged the corrected City connection fee. You understand the requirements to connect to City utilities as set forth under South Bend City Ordinance and agree to meet the requirements set forth above.

Property Owner or Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner or Representative Phone: \_\_\_\_\_

**\*\* Form is not valid without Authorized Signature and Property Owner or Agent's Signature \*\***

SDCs Paid Date: \_\_\_\_\_

☐ Check # \_\_\_\_\_  
☐ Cash

UVF Fee Paid Date: \_\_\_\_\_

☐ Check # \_\_\_\_\_  
☐ Credit  
☐ Cash V [1.15.2021]