



CURB CUT APPLICATION

Requires 3 WORKING days minimum for review by Engineering Division prior to Construction

Submission Date: _____ Applicant Name: _____

Contact Information (Phone and Email): _____

Property Address: _____

Type of Curb Cut:

- Residential Driveway Commercial Driveway - 24' Maximum Width Alley Approach - 14' Typical Width
 10' (Single) Industrial Driveway - 30' Maximum Width
 16' (Max Width)

Complete each item:

1. Does the existing lot meet setback requirements for the governing district? Yes No
2. For lots being improved, has a variance been granted from the Board of Zoning Appeals? N/A Yes No
3. Are there any intersections within 50' of the proposed residential drive?
(Industrial approach requires 100' distance from intersections) Yes No
_____ Provide Proximity
4. Are there any obstructions near the drive? (i.e light poles, hydrants etc.) If so, list here: _____ Yes No
5. Does the existing property have access to garage via an alleyway? Yes No
6. Does the proposed work meet clear sight area requirements? Yes No

Additional Comments: _____

Drawing of proposed work must be included with this application

****Contractor bonded with Public Works shall pull a permit for construction work in the Right of Way**

ENGINEERING OFFICE USE ONLY:

- Approved Approved as Noted Denied as Noted Traffic Study Required

Comments: _____

Date: _____

Engineering Division Authorized Signature

~New engineering review and approval required after 3 months if no permit has been issued for work~

Driveway Specifications and Standards

Go to www.southbendin.gov

My Government>Departments>Public Works>Divisions>Engineering

On left side of page see:

Design & Construction Standards & Prevailing Spec for Public Works

Also, See South Bend Municipal Code for zoning and property improvement guidelines.

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Permit fees for construction in the Right of Way:

Construction: Sidewalk/Curb/Gutter/Alley/Approach/Roadway	
(Fees include \$25 processing fee)	
Replacement-in-kind	
	Curb or Sidewalk \$0
	Residential Driveway Approach (\$15) \$40
	Non-residential Driveway Approach \$120
New	
	Curb or Sidewalk (\$5/10 linear feet) \$25 minimum
	Residential Driveway Approach \$60
	Non-residential Driveway Approach \$155
	Roadway or Alley (\$10/10 linear feet) \$50 minimum
Re-inspection	\$25