

## Licensing Fee Structures

### Spayed / Neutered Animals

Number of Pets	License Fee
1	\$15
2-4	\$25
5-8	\$50
9-12	\$100
13-16	\$125
17-19	\$150

### Non-Altered Animals\*

Number of Pets	License Fee
1	\$50
2-3	\$300






\* Threat to health of the animal: altered animals who are not altered due to a threat to the health of the animal will be charged the lesser fee for a spayed/neutered animal upon veterinarian verification.

### No Licensing Fees

- Senior citizen owners (persons over the age of 62)
- Verified Service Animals

## Why License?



-  Animals are returned home faster should they escape.
-  The cost of the license is cheaper than paying penalties for not licensing.
-  Licensing lets people know your pet is up-to-date on rabies vaccination.
-  License fees supports SBARC.
-  It's the law!

### Contact Us!

South Bend Animal Resource Center

521 Eclipse Place

South Bend, IN 46628

574-235-9303

<https://southbendin.gov/SBARC>

[sbarc@southbendin.gov](mailto:sbarc@southbendin.gov)

Tips and complaints can be anonymous.



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## Residential Pet Licensing / Registration



The South Bend Animal Resource Center prevents animal cruelty and abandonment by promoting responsible, caring and compassionate attitudes towards animals.

SBARC's vision is to serve the South Bend community with programs and services that improve the welfare of animals.

With the motto "Open Door ~ Open Heart", SBARC will offer resources for animal care, supplies, education,

# Licensing Requirements

per Section 5-50 of the Municipal Code

“Any person owning, keeping, harboring or having custody of any dog or cat over the age of six (6) months must obtain a pet registration for such animal; provided, however, that no pet registration shall be required of any animal welfare organization, municipal animal control facility or governmental agency, or guide dog.”


## Obtaining a License

per Section 5-51 of the Municipal Code

Pet licenses are valid for 1 year (from date of issuance) and will need renewed each year

 Complete the Pet License Application found on our website:

<https://southbendin.gov/sbarc>

 Submit all supporting documentation with application which includes:

- Proof of Rabies Vaccination for each pet over 3 months of age
- Proof of Spay / Neuter for each pet
- Microchip information for each pet
- Any additional requested documents

 Pay licensing fee and any late fees

## Frequently Asked Questions

**Q1: Who's required to license their pet?**

A1: Everyone within city limits.

**Q2: Is there a fee for a license?**

A2: Yes. Please see the fee schedules in this brochure.

The fees are waived for: Senior citizens (persons over the age of 62) and verified service animals.

**Q3: Why is there a fee for a license?**

A3: The fee helps to cover some of the cost for processing licenses and SBARC services.

**Q4: Do my pets need to be spayed or neutered to get a license?**

A4: No but there is a different fee structure for animals that aren't spayed / neutered. Please see "Non Altered Animal" license fee structure.

There is a limit of 3 animals if your pets aren't spayed / neutered.

**Q5: How do I update my contact information if I move?**

A5: Call, write us or stop in! We want to be able to get in touch with you should your furry friend find its way to our Resource Center!

## Frequently Asked Questions

**Q6: Are there special licensing requirements for pit bull or pit bull type dogs?**

A6: No! Licensing is not breed specific.

**Q7: Why is there a higher licensing fee for animals that aren't spayed / neutered?**

A7: Unaltered animals are more likely to get loose resulting in more SBARC resources being used to address the animal running at large as well as unintended litters that may have been created.

**Q8: What if I plan to get my pet spayed / neutered? Do I still have to pay the higher license fee?**

A8: If you bring us a pre-paid spay/neuter certificate from a veterinarian or animal clinic we will license your pet at the lower fee.

**Q9: Why does my pet need to have a Rabies vaccine for a license?**

A9: Indiana State Code and Section 5-75 of the Municipal Code require a Rabies Vaccination for dogs, cats and ferrets over 3 months of age.

**Q10: What happens if I lose the license tag?**

A10: We can issue a new one for only \$5.