



LICENSE APPLICATION FOR – **OUTDOOR MOTION PICTURE THEATER** MUNICIPAL CODE SECTION – **4-40**

DEFINITION:

Outdoor motion picture theaters include every place where motion pictures are exhibited to the public and which is not enclosed within a building.

GENERAL INSTRUCTIONS:

1. Print legibly and complete all sections to ensure efficient processing.
2. Assemble all required information and materials before filing application.
3. Thoroughly review all applicable Municipal Code Sections listed above.
4. Licenses expire January 31.
5. Add 10% to license fee for renewal after January 31.
6. Include \$5.00 license application fee payable to City of South Bend.
7. License fee payable to City of South Bend due at issuance - \$85.00.

REQUIRED INFORMATION AND MATERIALS:

1. Zoning and parking information.
2. Site Plan drawing showing proposed facility.
3. Hours of operation.
4. List of other associated businesses and restaurants at proposed location.

APPLICATION PROCESS:

1. Submit Application with \$5.00 Processing Fee.
2. Review and recommendations by Police, Fire, Legal and Public Works Departments.
3. Controller Denies or Approves License.
4. License issued on payment of fee.

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I. APPLICATION TYPE Check One: **New** _____ **Renewal** _____

II. BUSINESS DATA

A. Business Name: _____

B. Business Address: _____

City: _____ State: _____ Zip: _____

C. Mailing Address (If different from above): _____

City: _____ State: _____ Zip: _____

D. Business Telephone Number: _____

E. Business Fax Number: _____

F. E-Mail Address: _____

G. Zoning of proposed location: _____

H. Maximum number of vehicles that may be parked at the facility at one time: _____

I. Hours of operation: _____

J. Other businesses to be operated in conjunction with the proposed Outdoor Motion Picture Theater (if any): _____

K. License numbers and issuance dates for any Restaurants/Itinerant Restaurants located at proposed Outdoor Motion Picture Theater location: _____

For Office Use Only

Application Filed _____ Public Works Approval _____

Application Fee Paid _____ License Fee Paid _____

Sent to Dept. _____ License Number _____

Not Approved _____

Reason _____

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III. PERSONAL DATA

A. Applicant's Legal Name: _____

B. Residential Address: _____

City: _____ State: _____ Zip: _____

C. Residential Telephone Number: _____

D. Cellphone Number: _____

E. Position with Business: _____

F. Social Security Number: _____ G. Gender: _____

H. Date of Birth: _____ I. Race: _____

IV. INCLUDE SITE PLAN DRAWING SHOWING LOCATION AND LAYOUT OF PROPOSED OUTDOOR MOTION PICTURE THEATER

V. INCLUDE \$5.00 PROCESSING FEE WITH APPLICATION

VI. AFFIRMATION

I, hereby, certify and affirm that all of the information I have given in this application is true and accurate to the best of my knowledge. I further certify that I have in no way attempted to mislead the City in this application by omitting facts known to me. I have read and understand the regulations for Outdoor Motion Picture Theaters found in the City of South Bend Municipal Code, Section 4-40.

Signature

Date