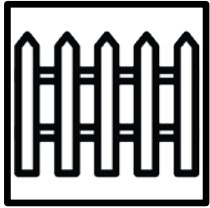




BUILDING DEPARTMENT



FENCE PERMIT APPLICATION (CITY ONLY)

FENCE PERMIT CHECKLIST

- 1. Completed Application
- 2. Site Plan or Aerial View of property showing:
  - a. Property lines/size of property
  - b. Streets/alleys abutting property
  - c. Size and location of driveway and any abutting driveways
  - d. Size and location of all structures on property
  - e. Size, type, and location of fence being planned
- 3. Special use/exception and/or variance approvals if applicable
- 4. Cost of labor and materials (on application form)
- 5. All applicable contractors involved in the project (on application form)
- 6. Application fee \*\*SEE FEE SCHEDULE FOR APPLICABLE PERMIT FEES

USEFUL LINKS

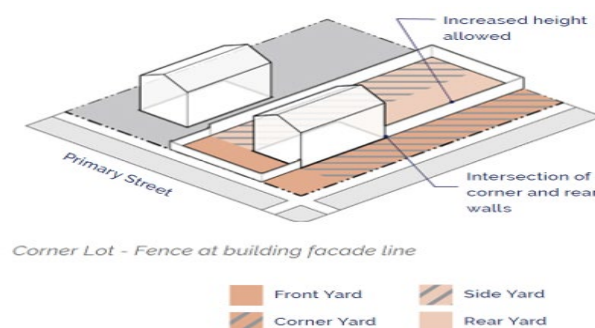
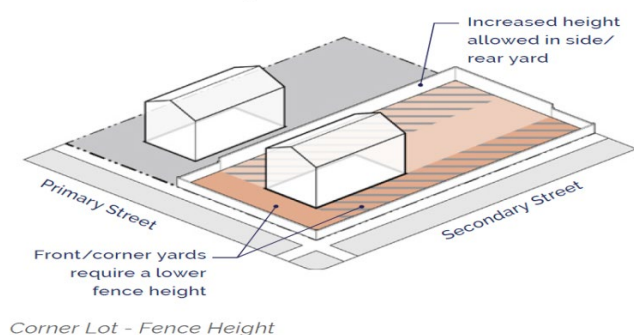
- ✓ Zoning Ordinance/Variance Applications for the CITY \*SEE UPDATES:
  - <https://southbendin.gov/zoning/>
- ✓ Clear Sight Area requirements in the CITY:
  - <https://southbendin.gov/zoning/>
- ✓ Zoning Ordinance/Variance Applications for the COUNTY:
  - <http://www.sjcindiana.com/306/Division-of-Planning-Zoning>
- ✓ Flood Plain Map:
  - <https://dnrmmaps.dnr.in.gov/appsphp/fdms/>
- ✓ City of South Bend Flood Plain Regulations:
  - [https://library.municode.com/in/south\\_bend/codes/code\\_of\\_ordinances?nodeId=SUHITA\\_CH21ZO\\_S21-12.FLRE](https://library.municode.com/in/south_bend/codes/code_of_ordinances?nodeId=SUHITA_CH21ZO_S21-12.FLRE)
- ✓ Wetland Map:
  - <http://stjocogis.maps.arcgis.com/apps/PublicInformation/index.html?appid=fdd445df825c47739d3cdc2a5379094f>
- ✓ Historic Properties:
  - <https://southbendin.gov/department/community-investment/historic-preservation-commission/>
- ✓ Residential Permitting Steps:
  - <https://southbendin.gov/wp-content/uploads/2018/08/ResidentialPermitting-Process.pdf>

# FENCE PERMIT APPLICATION

ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

## Notable Changes (EFFECTIVE JANUARY 1, 2020)

| District             | Established Front & Corner Yard |             | Established Side & Rear Yard |
|----------------------|---------------------------------|-------------|------------------------------|
|                      | 70% Open Fence                  | Solid Fence | Any Fence Type               |
| S1, S2, U1, U2, U3   | 4'                              | 3'          | 6'                           |
| UF, NC, DT, OS, U, C | 4'                              | 3'          | 8'                           |
| Industrial           | 6'                              | 6'          | 10'                          |



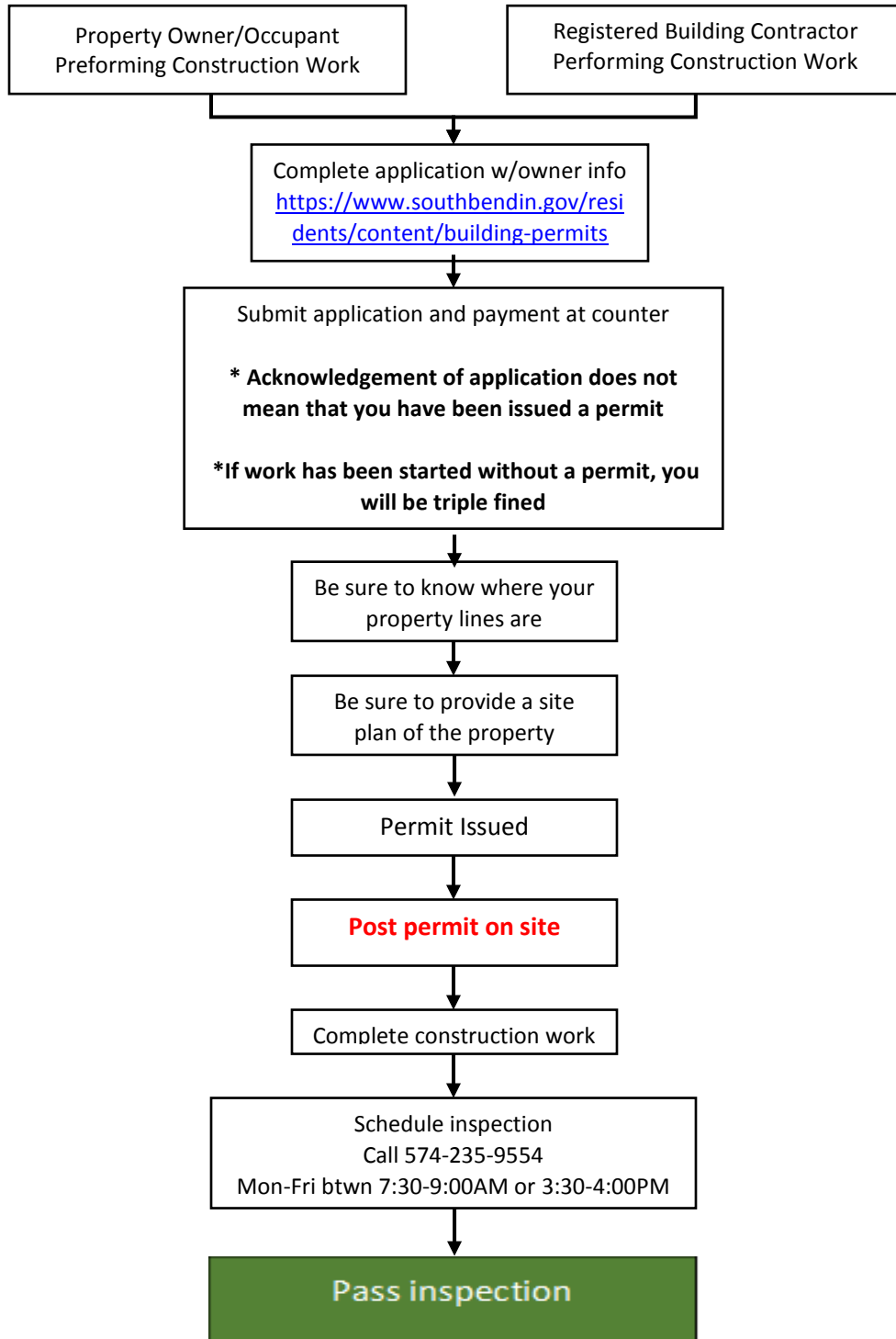
- All fence posts and related supporting members of a fence shall be erected so that the finished sides of the fence face the adjacent lot or public right-of-way.
- Established front and corner yards are determined by the location of primary building on the property.
- Max height for fences/walls in **front and/or corner yards** applies to **both** yards (see above graphic)
- Northeast Neighborhood Overlay District:
  - Wood, chain-link, and barbed-wire fencing are prohibited
  - Fence shall be “consistent with the house’s architectural style and character”
  - For attached dwelling units, front yard fencing shall be of a single, unified fence design for all units within a project
- NC or DT Districts
  - Chain link fence materials are prohibited in an established front or corner yard

Additional information can be found in [Chapter 21-09.02](#) of the South Bend Zoning Ordinance.

# FENCE PERMIT APPLICATION

ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

## FENCE PERMIT APPLICATION PROCESS FOR CITY PROPERTIES



EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

125 S. Lafayette Blvd. | Suite 100 | South Bend, Indiana 46601 | p 574.235.9554 | f 574.235.5541 | [www.southbendin.gov](http://www.southbendin.gov)

**FENCE PERMIT APPLICATION**

ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

**PROPOSED  
PROJECT  
ADDRESS:**

\_\_\_\_\_

Address

City

Zip

Township

**PROPERTY OWNER:**

\_\_\_\_\_

**PHONE NUMBER:**

\_\_\_\_\_

**EMAIL:**

\_\_\_\_\_

**MAILING ADDRESS:**

\_\_\_\_\_

Address

City

State

Zip

**PROPOSED NEW FENCE VALUATION: \$**

\_\_\_\_\_

**NEW FENCE HEIGHT:**

\_\_\_\_\_

Front Yard (ft)

1<sup>st</sup> Side Yard (ft)

2<sup>nd</sup> Side Yard (ft)

Rear Yard (ft)

Other (ft)

**NEW FENCE MATERIAL (e.g. wood, vinyl, aluminum):**

\_\_\_\_\_

**NEW FENCE TYPE:**

70% or more open  
*e.g. chain-link, split rail*

Less than 70% open  
*e.g. privacy, chain-link with privacy slats*

Mix of 70% open and less than 70% open  
*\* Indicate locations of each type on site plan*

**NEW FENCE LOCATION:**

Front Yard

1<sup>st</sup> Side Yard

2<sup>nd</sup> Side Yard

Rear Yard

Other

**\*SHOWN ON SITE PLAN**

**VARIANCE, SPECIAL USE/ EXCEPTION APPROVAL DATE, IF APPLICABLE\*:**

\_\_\_\_\_

**\*PLEASE PROVIDE APPROVAL LETTER**

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

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