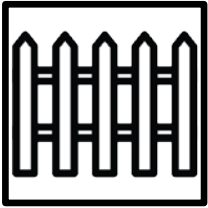




BUILDING DEPARTMENT



FENCE PERMIT APPLICATION (CITY ONLY)

FENCE PERMIT CHECKLIST

- 1. Completed Application
- 2. Site Plan or Aerial View of property showing:
 - a. Property lines/size of property
 - b. Streets/alleys abutting property
 - c. Size and location of driveway and any abutting driveways
 - d. Size and location of all structures on property
 - e. Size, type, and location of fence being planned
- 3. Special use/exception and/or variance approvals if applicable
- 4. Cost of labor and materials (on application form)
- 5. All applicable contractors involved in the project (on application form)
- 6. Application fee **SEE FEE SCHEDULE FOR APPLICABLE PERMIT FEES

USEFUL LINKS

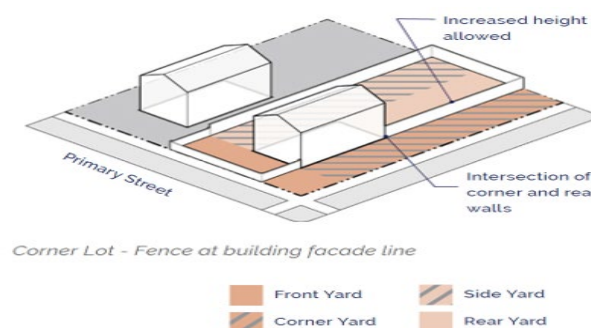
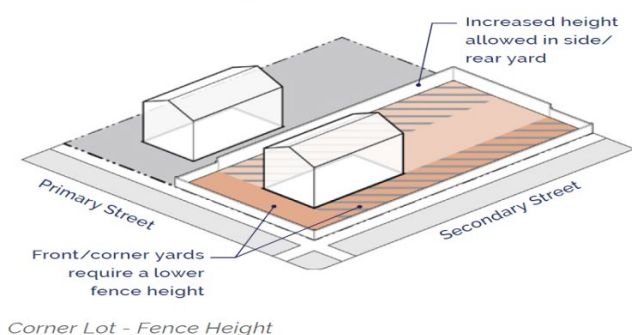
- ✓ Zoning Ordinance/Variance Applications for the CITY *SEE UPDATES:
 - <https://southbendin.gov/zoning/>
- ✓ Clear Sight Area requirements in the CITY:
 - <https://southbendin.gov/zoning/>
- ✓ Zoning Ordinance/Variance Applications for the COUNTY:
 - <http://www.sjcindiana.com/306/Division-of-Planning-Zoning>
- ✓ Flood Plain Map:
 - <https://dnrmmaps.dnr.in.gov/appsphp/fdms/>
- ✓ City of South Bend Flood Plain Regulations:
 - https://library.municode.com/in/south_bend/codes/code_of_ordinances?nodeId=SUHITA_CH21ZO_S21-12.FLRE
- ✓ Wetland Map:
 - <http://stjocogis.maps.arcgis.com/apps/PublicInformation/index.html?appid=fdd445df825c47739d3cdc2a5379094f>
- ✓ Historic Properties:
 - <https://southbendin.gov/department/community-investment/historic-preservation-commission/>
- ✓ Residential Permitting Steps:
 - <https://southbendin.gov/wp-content/uploads/2018/08/ResidentialPermitting-Process.pdf>

FENCE PERMIT APPLICATION

ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

Notable Changes (EFFECTIVE JANUARY 1, 2020)

District	Established Front & Corner Yard		Established Side & Rear Yard
	70% Open Fence	Solid Fence	Any Fence Type
S1, S2, U1, U2, U3	4'	3'	6'
UF, NC, DT, OS, U, C	4'	3'	8'
Industrial	6'	6'	10'



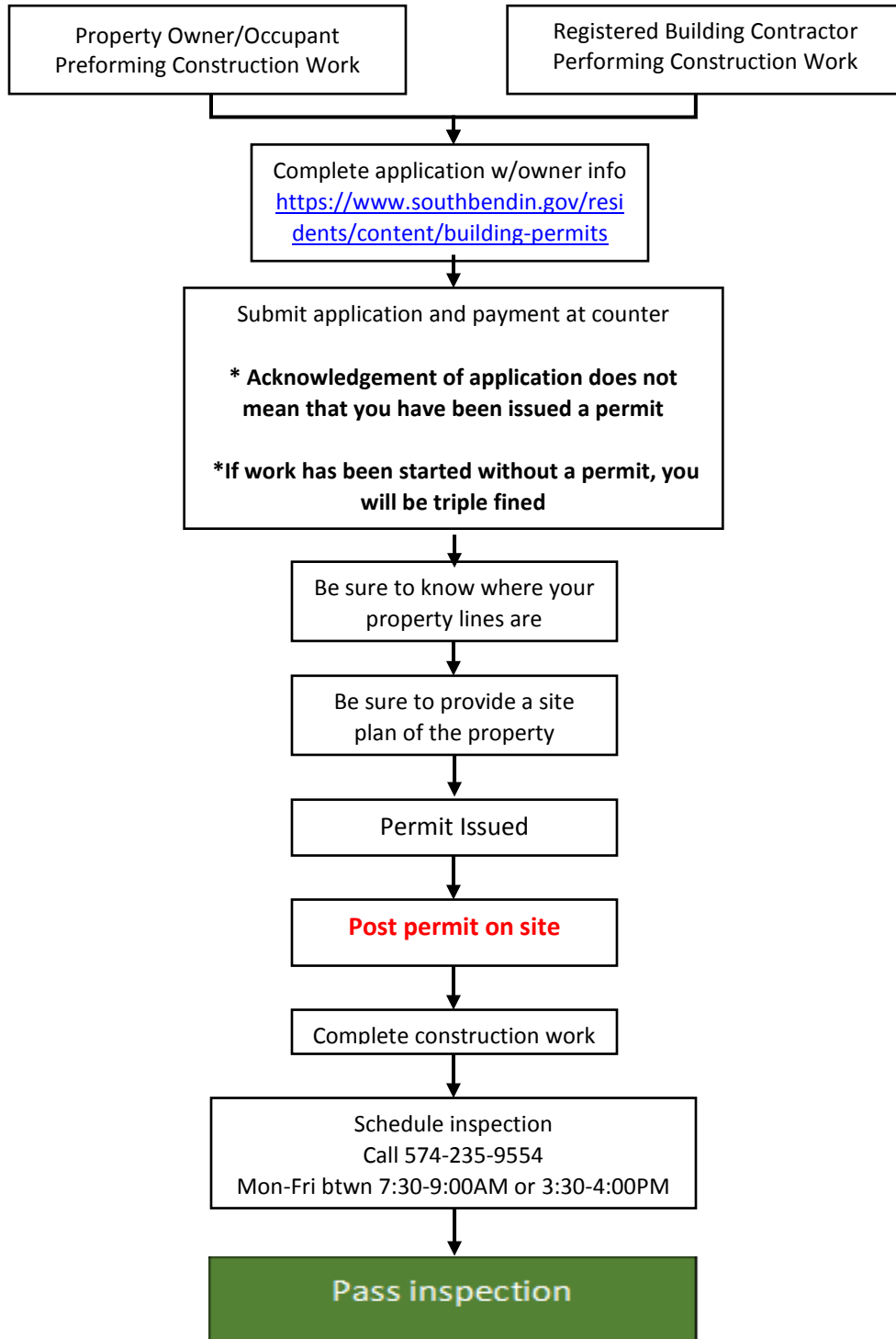
- All fence posts and related supporting members of a fence shall be erected so that the finished sides of the fence face the adjacent lot or public right-of-way.
- Established front and corner yards are determined by the location of primary building on the property.
- Max height for fences/walls in **front and/or corner yards** applies to **both** yards (see above graphic)
- Northeast Neighborhood Overlay District:
 - Wood, chain-link, and barbed-wire fencing are prohibited
 - Fence shall be “consistent with the house’s architectural style and character”
 - For attached dwelling units, front yard fencing shall be of a single, unified fence design for all units within a project
- NC or DT Districts
 - Chain link fence materials are prohibited in an established front or corner yard

Additional information can be found in [Chapter 21-09.02](#) of the South Bend Zoning Ordinance.

FENCE PERMIT APPLICATION

ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

FENCE PERMIT APPLICATION PROCESS FOR CITY PROPERTIES



EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

125 S. Lafayette Blvd. | Suite 100 | South Bend, Indiana 46601 | p 574.235.9554 | f 574.235.5541 | www.southbendin.gov

FENCE PERMIT APPLICATION

ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

PROPOSED PROJECT ADDRESS:

_____ Address _____ City _____ Zip _____ Township

ZONING: _____ **OVERLAY/NNZO:** Yes No **HISTORIC DISTRICT:** Yes No

PROPERTY OWNER: _____

PHONE NUMBER: _____ **EMAIL:** _____

MAILING ADDRESS: _____ Address _____ City _____ State _____ Zip

PROPOSED NEW FENCE VALUATION: \$ _____

NEW FENCE HEIGHT: _____ Front Yard (ft) _____ 1st Side Yard (ft) _____ 2nd Side Yard (ft) _____ Rear Yard (ft) _____ Other (ft)

NEW FENCE MATERIAL (e.g. wood, vinyl, aluminum): _____

NEW FENCE TYPE: 70% or more open *e.g. chain-link, split rail* Less than 70% open *e.g. privacy, chain-link with privacy slats* Mix of 70% open and less than 70% open ** Indicate locations of each type on site plan*

NEW FENCE LOCATION: Front Yard 1st Side Yard 2nd Side Yard Rear Yard Other
***SHOWN ON SITE PLAN**

VARIANCE, SPECIAL USE/ EXCEPTION APPROVAL DATE, IF APPLICABLE*: _____
***PLEASE PROVIDE APPROVAL LETTER**

FENCE PERMIT APPLICATION

ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

BUILDING

CONTRACTOR: _____

OR OWNER AS CONTRACTOR

PHONE: _____

EMAIL: _____

ADDRESS:

_____ Address

_____ City

_____ State

_____ Zip

***All contractors must be licensed and/or registered with our department. For more information on this go to <http://www.southbendin.gov/government/content/contractor-licenses-0>**

***Application must be signed below**

I certify the above to be true and accurate to the best of my knowledge.

The Owner or Assignee obtaining this permit is responsible for determining the location of the property lines and conforming with the setback, height, and all other requirements of the Zoning Ordinance. Also, the restrictive covenant relating to the property may be more restrictive and should be checked.

The undersigned Owner or Assignee does hereby accept the above responsibility.

APPLICANT SIGNATURE

DATE

PRINT NAME

ORG/BUSINESS OR OWNER

PHONE

EMAIL