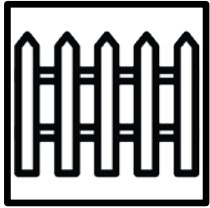




BUILDING DEPARTMENT



CITY FENCE PERMIT APPLICATION

FENCE PERMIT CHECKLIST

- 1. Completed Application
- 2. Site Plan or Aerial View of property showing:
 - a. Property lines/size of property
 - b. Streets/alleys abutting property
 - c. Size and location of driveway and any abutting driveways
 - d. Size and location of all structures on property
 - e. Size, type, and location of fence being planned
- 3. Special use/exception and/or variance approvals if applicable
- 4. Cost of labor and materials (on application form)
- 5. All applicable contractors involved in the project (on application form)
- 6. Application fee ****SEE FEE SCHEDULE FOR APPLICABLE PERMIT FEES**

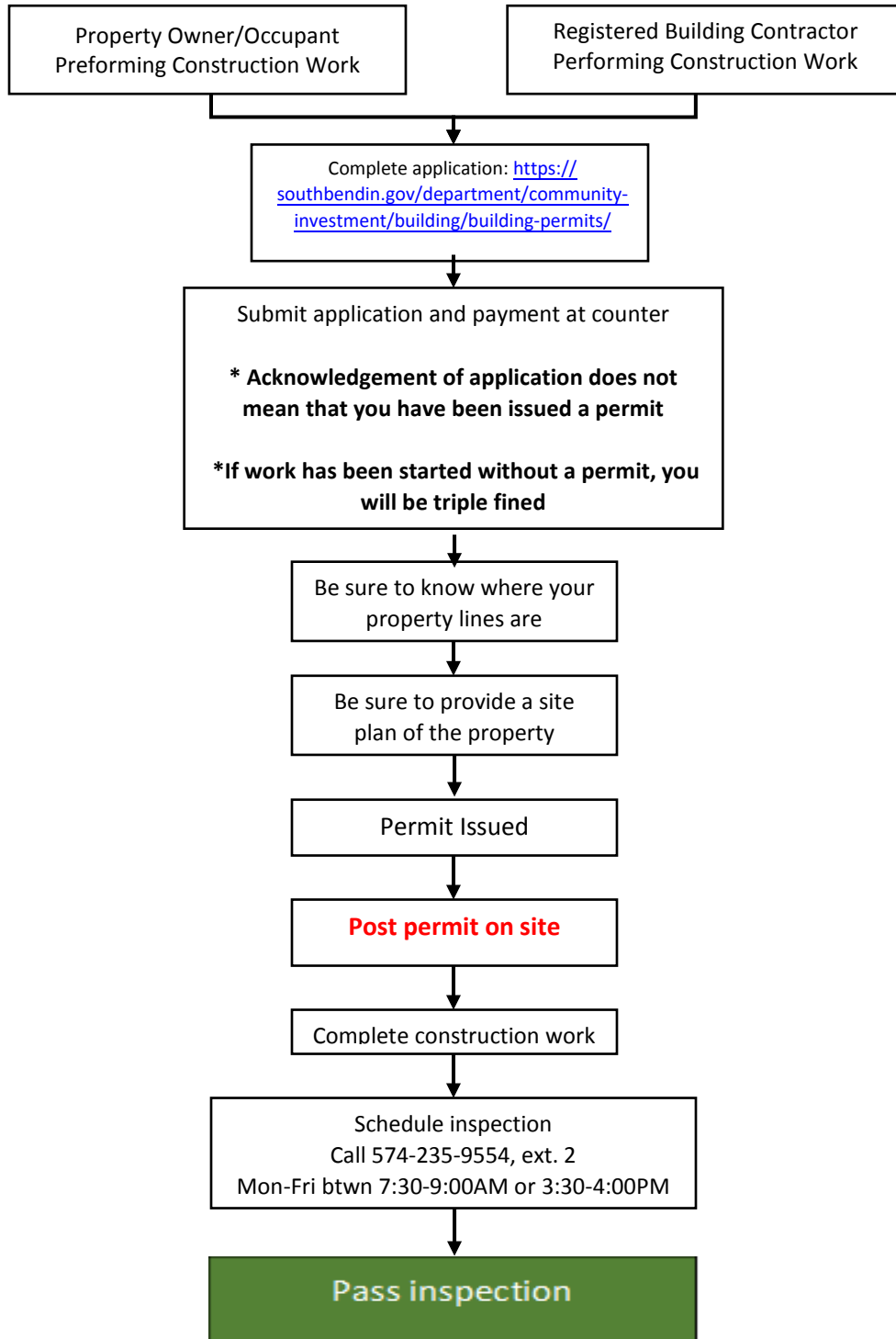
USEFUL LINKS

- ✓ Zoning Ordinance/Variance Applications for the CITY ***SEE UPDATES:**
 - <https://southbendin.gov/departement/community-investment/planning-community-resources/zoning/>
- ✓ Clear Sight Area requirements in the CITY:
 - <https://southbendin.gov/departement/community-investment/planning-community-resources/zoning/>
- ✓ Flood Plain Map:
 - <https://indnr.maps.arcgis.com/apps/webappviewer/index.html?id=05026dabc2e8461983e196d56a213c1e>
- ✓ Wetland Map:
 - <https://stjocogis.maps.arcgis.com/apps/PublicInformation/index.html?appid=fdd445df825c47739d3cdc2a5379094f>
- ✓ Historic Properties:
 - <https://stjocogis.maps.arcgis.com/apps/PublicInformation/index.html?appid=fe6f472405f14b468e2f983c83ecbba1>
- ✓ Residential Permitting Steps:
 - <https://southbendin.gov/wp-content/uploads/2018/07/RESIDENTIAL-PERMITTING-PROCESS-1.pdf>

FENCE PERMIT APPLICATION

ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

FENCE PERMIT APPLICATION PROCESS FOR CITY PROPERTIES



EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

125 S. Lafayette Blvd. | Suite 100 | South Bend, Indiana 46601 | p 574.235.9554 | f 574.235.5541 | www.southbendin.gov

FENCE PERMIT APPLICATION

ST. JOSEPH COUNTY | CITY OF SOUTH BEND | BUILDING DEPARTMENT

PAYMENT:

CHECK # _____

CARD

CASH

PROPOSED

PROJECT

ADDRESS:

Address City Zip Township

PROPERTY OWNER:

PHONE NUMBER:

EMAIL:

MAILING ADDRESS:

Address City State Zip

COST OF CONSTRUCTION \$

***SIGNED CONTRACT SHOWING COST OF CONSTRUCTION
MUST BE PROVIDED UPON APPLICATION SUBMITTAL***

NEW FENCE HEIGHT:

Front Yard (ft) 1st Side Yard (ft) 2nd Side Yard (ft) Rear Yard (ft) Other (ft)

NEW FENCE MATERIAL (e.g. wood, vinyl, aluminum):

NEW FENCE TYPE:

) 0% or more open
e.g. *chain-link, split rail*

Less than) 0% open
e.g. *privacy, chain-link with privacy slats*

Mix of) 0% open and less than) 0% open
* Indicate locations of each type on site plan

NEW FENCE LOCATION:

*SHOWN ON SITE PLAN

Front Yard 1st Side Yard 2nd Side Yard Rear Yard Other

VARIANCE, SPECIAL USE/ EXCEPTION APPROVAL DATE, IF APPLICABLE*:

*PLEASE PROVIDE APPROVAL LETTER

*** CITY PROPERTIES ONLY:

Please **initial** to acknowledge that all fence posts and related supporting members of a fence shall be erected so that **finished sides of the fence face outwards** (towards the adjacent lot or public right-of-way).

*** Please also note that it is the Property Owner's responsibility to determine property line locations and to assure that the erected fence does not expand past these property lines/height regulations.

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