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SOUTH BEND ANIMAL CARE & CONTROL

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Residential Pet License Application

Instructions: This form needs to be filed out in its entirety. Please print legibly. Incomplete forms will not be accepted. Please see second page of this application for more information and fee structure.

Owner Information

Name: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

E-mail: _____ Alternate Phone Number: _____

Secondary Contacts

Please list 2 alternate contacts (we will contact these people if your pet is found and you can't be reached):

Name	Phone Number	Relationship to You	Years Known

Pet Information

How many pets of each species do you own? Dogs: _____ Cats: _____ Other: _____

For each of your pets, please list the following information:

Pet's Name	Species (ex: dog, cat)	Breed (ex: pit bull, boxer, shih tzu)	Color(s)	Age	Gender F / M	Date of Most Recent Rabies Shot	Rabies Tag Number	Microchip Number	Spayed or Neutered? Yes / No

If you have additional animals to license please check this box ☐ *and continue the list on the second page.*

NOTE: You must provide proof of rabies for each pet.

Veterinarian/Clinic Information

Please provide the following information for the primary vet/clinic who administered the rabies shots above:

Name	Address	Phone

If some of the above pets saw a different vet/clinic, please provide that information:

Name	Address	Phone

Names of animals who saw second vet/clinic: _____

Signature

By signing below, I affirm that the information provided in this application is true and correct.

_____ Printed Name

_____ Signature (Digital or Handwritten)

_____ Date & Time

Remember to submit fee payment via mail with a check or money order ~ or ~ in person with cash or a credit card.

Please see reverse for fee structure and additional information.

Continued Pet Information

Pet's Name	Species (ex: dog, cat)	Breed (ex: pit bull, boxer, shih tzu)	Color(s)	Age	Gender F / M	Date of Most Recent Rabies Shot	Rabies Tag Number	Microchip Number	Spayed or Neutered?* Yes / No

Fees

Spayed/Neutered Animal(s) Enhanced License Fee Structure

Number of Altered Pets	Annual License Fee
1	$15
2-4	$25
5-8	$50
9-12	$100
13-16	$125
17-19	$150

Unaltered Animal(s) Fee Structure

Number of Unaltered Pets	Annual License Fee
1	$50
2-3	$300

Note: You are allowed only three (3) unaltered animals in a residentially zoned dwelling.

Fees may be paid in person with cash, check or credit card. Fees may be paid by mail with check or money order.

Frequently Asked Questions

Who's required to register? Any person owning, keeping, harboring, or having custody of any dog or cat over the age of six (6) months in the City of South Bend**.**

How long is a license valid? Licenses are valid for one (1) year from the date of issue.

Why do my pets need a rabies shot? Indiana state code requires that all dogs, cats and ferrets over the age of three (3) months must be vaccinated against rabies. You must provide proof of rabies for each pet.

Do service animals need to be licensed? Some service animals may be exempt from fees with appropriate documentation.

Do seniors have to pay the licensing fee? Seniors over the age of 62 are required to license their pets but the *fee is waived.*

Am I able to get a replacement license tag if I lose one? Yes, for a $5.00 fee.

Can I add another pet to my license if I add a new pet to my family? Yes! If it bumps you up into the next fee bracket you will be asked to pay the difference.

Why does it cost more to register an unaltered pet? Unaltered pets are statistically more likely to be found running at large, to create unintended litters and to act aggressively. These behaviors require more resources from the local animal control and law enforcement agencies.

Why should I spay or neuter my pet(s)? Not only will you save money on licensing fees, it is much healthier for you and your pet!
Altering your pet:

- lessens their likelihood for developing certain types of cancers,
- reduces the risk of aggressive behaviors,
- will make cats less likely to spray and mark territory,
- reduces their desire to roam,
- eliminates the heat cycle,
- helps prevent unwanted litters & alleviate the pet overpopulation problem,
- makes them better, more affectionate companions!

Once complete, e-mail as an attachment to: sbacc@southbendin.gov